

Onboarding Toolkit Rollout Options



Overhaul Current Process

- **Time Requirement:**
Extensive
- **Suggested Process:**
 - Read through the documents in each Principle.
 - Complete the Readiness Assessments, including suggested surveys and discussions, for each Principle.
 - Complete the Action Plan tool for each Principle.
 - Weave all or most Activities, Presentations, Tools, and Templates into Onboarding process.



Enhance Current Process

- **Time Requirement:**
Moderate
- **Suggested Process One:**
 - Select one Principle to roll out.
 - *Optional:* Complete Readiness Assessment and Survey.
 - Weave all or most Activities, Tools, and Templates, into onboarding.
- **Suggested Process Two:**
 - Look through all Principles and select a few Activities, Presentations, and Tools, from each Principle to weave into onboarding.



Tweak Current Process

- **Time Requirement:**
Minimal
- **Suggested Processes:**
 - Read through Activities, Presentations, and Tools within any Principle, and select a couple of items to implement in your current onboarding process.

Create Your Own

Remember, the processes above are just suggestions. Use this Toolkit in any way that suits your organization. This Toolkit is your own customizable template.